



Memo from Chief of Staff and President/CEO to ALL Staff

Date: March 15th, 2020

Please be advised that **EFFECTIVE SUNDAY, MARCH 15th AT 8 PM** (at the conclusion of regular visitors' hours), we will be closing the Ouellette Ave. entrances to all patients, visitors and staff. This includes BOTH the upstairs entrance as well as the lower entrance at the bottom of the ramp on that side of the campus.

The move is another step in our implementation of changes to reduce the number of entrance points to our buildings and prepare to implement strict screening at each available entrance. Further restrictions will be announced in coming days.

It is also very important that your work badge is **VISIBLE AT ALL TIMES**. This is because in the next several days, we will strictly enforce separate access to each Campus for staff and patients/visitors.

The cooperation of our guests as well as our own employees and professional staff is essential. We appreciate your patience while we work to keep all of our WRH team and our guests safe.

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