



MOTION/ACTION SHEET
From the
TWENTY-SEVENTH ANNUAL GENERAL MEETING
WINDSOR REGIONAL HOSPITAL

Thursday, June 24, 2021

**RESOLUTION
NUMBER**

RESOLVED THAT

- 21062401A** the Financial Statements of Windsor Regional Hospital for fiscal year ended March 31, 2021 be approved.
- 21062402A** KPMG be confirmed as Auditors for Windsor Regional Hospital for fiscal 2021/2022.
- 21062403A** all Acts and Proceedings of the Board of Directors of Windsor Regional Hospital for fiscal year 2020/2021 be approved.
- 21062404A** the following persons be elected to the Board of Directors of Windsor Regional Hospital for the first year of a three year term, until the Annual Meeting of 2024:
- | | |
|------------------|------------------|
| Ian McLeod | Mary Dawson |
| Anthony Paniccia | Dan Wilson |
| Laura Copat | Penny Allen |
| Paul Lachance | Genevieve Isshak |
- 21062405A** the following persons be confirmed to the Board of Directors of Windsor Regional Hospital for the second year of a three year term, until the Annual Meeting of 2023:
- | | |
|-----------------|---------------------|
| Patricia France | Cynthia Bissonnette |
| Michael Lavoie | |
- 21062406A** the following persons be confirmed to the Board of Directors of Windsor Regional Hospital for the third year of a three year term, until the Annual Meeting of 2022:
- Dr. Laurie Freeman

21062407A

the following persons be appointed to the Board of Directors of Windsor Regional Hospital on the authority of their positions reflected herein for the 2021/22 year:

David Musyj	President & CEO, ex-officio, non-voting
Dr. Wassim Saad	Chief, Professional Staff, ex-officio, non-voting
To be determined in September	V.P., Professional Staff, ex-officio, non-voting
Dr. Larry Jacobs	President, Professional Staff, ex-officio, non-voting voting & Associate Dean, Schulich ex-officio, non-voting
Ms. Karen Riddell	CNE/COO, ex-officio, non-voting

21062408A

the following Thirteen (13) Committee memberships be confirmed for one year appointments until the Annual General Meeting of 2022.

Quality of Care:

Nancy Gillis
Dr. Nila Das
Marina Pokrajac
Ryan Elizabeth Woods
Linda Staudt
David Malian
Susan Taylor
Nancy Gillis
Carol Leclair, nursing rep (Quality of Care)

Finance/Audit & Resources:

Sandra Boglitch
Trevor Chapman
Robert Klein
Dwayne Dawson
Sandra Boglitch

MINUTES of the TWENTY-SEVENTH ANNUAL GENERAL MEETING of Windsor Regional Hospital held on Thursday, June 24, 2021, 1700 hrs, VIA ZOOM.

PRESENT:

Anthony Paniccia, Chair	Paul Lachance	David Musyj, ex-officio, non-voting
Penny Allen	Michael Lavoie	Dr. Wassim Saad, ex-officio, non-voting
Genevieve Isshak	Pam Skillings	Dr. Anil Dhar, ex-officio, non-voting
Arvind Arya	Dan Wilson	
Dr. Laurie Freeman	Patricia France	Dr. Larry Jacobs, ex-officio, non-voting
Cynthia Bissonnette		

ALSO PRESENT:

Executive Committee

REGRETS:

1. CALL TO ORDER:

The meeting was called to order at 1705 hours with Mr. Paniccia presiding as Chair and Dawn Sutherland recording the minutes. The Chair welcomed the guests who were present.

2. PREVIOUS MINUTES – June 25, 2020

The minutes of the June 25, 2020 Annual General Meeting had been previously distributed.

MOVED by Mr. M. Lavoie, **SECONDED** by Ms. C. Bissonnette and **CARRIED THAT** the minutes of the June 25, 2020 Annual General Meeting of Windsor Regional Hospital be approved.

3. REPORTS:

The Annual Report contained a joint message from the CEO, Board Chair and Chief of Staff, each of whom spoke briefly.

Mr. Musyj:

Highlights of his verbal report:

Thank you to the WRH team members for their dedicated compassionate care and support this past year. As stated on our buildings, heroes work here. Thank you to the Windsor-Essex community for their ongoing support and patience. Hopefully we are on the road to recovery from this pandemic. Mr. Musyj stated that stabilization in the hospital sector is underway and is confident we will be moving to the transformation and restoration phase shortly.

Thank you to the WRH board members who provided excellent guidance, advice and direction to the hospital that resulted in accreditation with exemplary status, Stage 2 of the capital planning process approved in the provincial budget, as well as guiding our organization through the 2013 realignment of hospital healthcare services, which was termed by the Ministry as “one of the most complex transformations in Ontario in the last

15 years”. Without realignment, it would have been far more difficult if not impossible to address the pressures facing acute care in our region this past year including supporting the GTA and Manitoba patients.

COVID-19 has taught us many lessons including our existing deficient infrastructure. There is no amount of renovations that can be done to either building to adequately protect our population moving forward. We are so thankful to be moving our capital project into Stage 2.

Mr. Musyj expressed thanks to the WRH Foundation and Auxilliary who continue to provide desperately needed support in order for our team to care for patients on a daily basis. We are looking forward to the safe return of volunteers to our organization.

He thanked his Executive team - Mark Fathers, Rosemary Petrakos, Karen Riddell, Theresa Morris, Mark Ferrari, Jonathan Foster and Dr. Wassim Saad. Thank you on behalf of WRH and the community, you lead by example. As stated last year, he would want no one different to go into battle with.

Mr. Musyj provided some statistics. Since March, 2020 our hospital has admitted 1121 patients with COVID-19 as inpatients. We have cared for many more on an outpatient basis and tragically some 235 of those inpatients passed away at our hospital. Since vaccinations were developed and administered, WRH has not cared for any 14 day post double dosed inpatients. Vaccines work – please save a life by getting vaccinated today.

Dr. Saad:

Highlights of his verbal report:

Dr. Saad thanked the Board of Directors for their dedication, understanding and support. The amount of time they put forward is truly amazing. He acknowledged what a pleasure it has been to work with the board members.

Dr. Saad also expressed thanks to Mr. Musyj and the Executive team. Working with Mr. Musyj through this pandemic has been 100% positive. Dr. Saad added that we would not have gotten to where we are today without Mr. Musyj and the VPs. This includes opening up the first field hospital in Canada along with accelerated vaccination rates in the region. Also we would not have been in a position to help out the rest of the Province and the Country in the third wave.

Dr. Saad thanked the Medical Affairs team who do a lot of work in the background to support the professional staff. We are now credentialing more physicians than we did two years ago. Kudos to the team.

Dr. Saad acknowledged some of the big wins this year including the rollout of the HIS system, we hired a Chief Quality Officer - one of the first hospitals to do this and started an Office of Research from scratch with funding and support from the Board. We are

looking forward to expanding the office further as we move into the new acute care facility. This has helped with physician recruitment as well.

Looking towards the future, Dr. Saad stated we are looking at creating a research park in collaboration with the University of Windsor, St. Clair College and the City of Windsor. There will be more to come in future reports.

Mr. Paniccia:

Highlights of his verbal report:

Mr. Paniccia acknowledged the amount of hours the WRH team has put in over the last year. Those hours were filled at times with confusion, fear, chaos, loneliness, exhaustion, sadness and grief. The WRH team has not only persevered but thrived. Hours were spent advocating for our community for better facilities and more vaccines. Mr. Paniccia spoke about the hours spent strengthening local partnerships with the City of Windsor, County of Essex, WECHU, St. Clair College, University of Windsor, HDGH, We Spark and Transform.

Thank you to the WRH board members and community members for their time and effort this past year over zoom.

Mr. Paniccia also acknowledged the generosity of the community with so many donations over the past year.

WRH celebrated 16 weeks with zero harm. The Windsor Regional Cancer Centre was recognized by Ontario Health CCO with a 2020 Performance Award for being among the top performing hospitals and being one of the most improved cancer programs in the Province. Mr. Paniccia also mentioned the WRH Renal Program and its work in kidney care and also being among the most improved renal programs in the Province. There are many more accolades and accomplishments to the list.

Mr. Paniccia acknowledged two major steps forward in the plan for a new acute care facility - acquiring the land and the Province's commitment to \$9.8 million for planning.

Mr. Paniccia expressed thanks to Ms. Clark for all of her support and hard work over the years and this will be her last year. Congratulations on your upcoming retirement.

Thank you for an incredible year.

4. TREASURER'S REPORT:

Ms. Allen stated that KPMG conducted an audit of our operations for the fiscal year 2020/21. FAR met with KPMG on two separate occasions, the first time to discuss our risks and to ensure they are being managed, and the impact of COVID-19 on our financial statements. The second meeting was held on May 25, 2021 without staff so that FAR could ask them questions separately.

KPMG completed a clean audit report on our financial statements for the fiscal year ending March 31, 2021. They stated that the financial statements represent fairly the financial position of the Hospital as at March 31, 2021, and its results of operations and its cash flow for the year, ended in accordance with Canadian Public Sector Accounting Standards. The surplus of revenue over expense for the year was \$43,216,000. There has been an impact on revenue and expenses due to COVID-19 for the entire fiscal year. Please refer to notes 23, 24 and 25 of the financial statements for more information on the impact.

Ms. Allen thanked Mr. Fathers and his team who provided anything the committee required. Thank you also to the FAR Committee for their ongoing commitment to the hospital. Ms. Allen acknowledged and thanked Ms. Dianne Aziz and Ms. Beth Yeh for their support and service on the FAR committee. Both have recently completed their term as community members. Thank you also to Mr. Arya for his support and work on FAR.

The annual report outlines the financial and operational highlights.

MOVED by Ms. P. Allen, **SECONDED** by Mr. A. Arya and **CARRIED**
IT WAS RESOLVED THAT the Financial Statements of Windsor Regional Hospital for fiscal year ended March 31, 2021 be approved.

5. CONFIRMATION OF APPOINTMENT OF AUDITORS FOR FISCAL 2021/2022:

MOVED by Ms. P. Allen, **SECONDED** by Dr. L. Freeman and **CARRIED**
IT WAS RESOLVED THAT KPMG be confirmed as Auditors for Windsor Regional Hospital for fiscal 2021/2022.

6. ANCILLARY MOTION:

MOVED by Ms. C. Bissonnette, **SECONDED** by Ms. G. Isshak and **CARRIED**
IT WAS RESOLVED THAT all Acts and Proceedings of the Board of Directors for fiscal year 2020/21 be accepted.

7. ELECTION & CONFIRMATION OF DIRECTORS & APPOINTMENT OF PROFESSIONAL STAFF TO THE BOARD OF DIRECTORS:

MOVED by Dr. L. Freeman, **SECONDED** by Ms. P. France and **CARRIED**
IT WAS RESOLVED THAT the following persons be elected to the Board of Directors of Windsor Regional Hospital for the first year of a three year term, until the Annual Meeting of 2024:

Mary Dawson	Ian McLeod
Anthony Paniccia	Dan Wilson
Laura Copat	Penny Allen
Paul Lachance	Genevieve Isshak

MOVED by Ms. P. Skillings, **SECONDED** by Ms. G. Isshak and **CARRIED**
IT WAS RESOLVED THAT the following person be confirmed to the Board of Directors of Windsor Regional Hospital for the second year of a three year term, until the Annual Meeting of 2023:

Patricia France Cynthia Bissonnette
Michael Lavoie

MOVED by Ms. G. Isshak, **SECONDED** by Ms. C. Bissonnette and **CARRIED**
IT WAS RESOLVED THAT the following person be confirmed to the Board of Directors of Windsor Regional Hospital for the third year of a three year term, until the Annual Meeting of 2022:

Dr. Laurie Freeman

MOVED by Mr. P. Lachance, **SECONDED** by Ms. P. Allen and **CARRIED**
IT WAS RESOLVED THAT the following persons be appointed to the Board of Directors of Windsor Regional Hospital on the authority of their positions reflected herein for the 2021/22 year:

David Musyj	President & CEO, ex-officio, non-voting
Dr. Wassim Saad	Chief, Professional Staff, ex-officio, non-voting & V.P. Medical Affairs, ex-officio, non-voting
To be determined in September	V.P., Professional Staff, ex-officio, non-voting
Dr. Larry Jacobs	President, Professional Staff, ex-officio, non-voting & Associate Dean, Schulich, ex-officio, non-voting
Ms. Karen Riddell	CNE/COO, ex-officio, non-voting

8. CONFIRMATION OF COMMITTEE MEMBERSHIP:

MOVED by Ms. P. Allen, **SECONDED** by Ms. C. Bissonnette and **CARRIED**
IT WAS RESOLVED THAT the following thirteen (13) Committee memberships be confirmed for one year appointments until the Annual General Meeting of 2022.

Quality of Care:

Nadine Manroe-Wakerell
Dr. Nila Das
Marina Pokrajac
Ryan Elizabeth Wood
David Malian
Linda Staudt
Susan Taylor
Nancy Gillis
Carol Leclair, Nursing Representative

Finance/Audit & Resources:

Trevor Chapman
Ramona Nordemann
Robert Klein
Dwayne Dawson
Sandra Boglitch

9. CHEQUE PRESENTATIONS:

Ms. Gillespie reported. This is the 87th time that a report has been given from the Auxilliary. As a token of the gift shop, Ms. Gillespie presented a donation of \$1,000 to the hospital.

Ms. Prince, President of the WRH Foundation Board of Directors, provided a brief report. The WRH Foundation raised \$5.7M in 2020/21 and are very pleased with the generosity of the community. Ms. Prince presented a cheque to WRH in the amount of \$2,522,000 for the purpose of hospital equipment.

10. ACKNOWLEDGEMENTS:

The Chair and Mr. Musyj each acknowledged Ms. Skillings and Mr. Arya, both of whom have completed their nine year terms and are leaving the Board.

Mr. Paniccia also acknowledged Ms. Gisele Seguin who will be retiring next year. Mr. Paniccia thanked Ms. Seguin for her outstanding and exemplary work

Thank you to Dr. Dhar for his commitment to the Board in his capacity as President of the Professional Staff for the last two years. Dr. Dhar has been a foundation of information to the Board.

11. TENTATIVE DATE OF 2022 AGM

Thursday, June 23, 2022

12. ADJOURNMENT:

MOVED by Mr. A. Arya, **SECONDED** by Ms. P. Skillings and **CARRIED THAT** the Twenty-Seventh Annual General Meeting of Windsor Regional Hospital held on June 24, 2021 be adjourned at 1745 hours.

Mr. A. Paniccia, Chair
Board of Directors

Dawn Sutherland
Recording Secretary

/ds