



WINDSOR REGIONAL HOSPITAL

OUTSTANDING CARE – NO EXCEPTIONS!

Medical/Surgical Safety Huddle Tool				
Date:			Unit:	
Time:	7am	3pm	7pm	11pm
		Other _____		
Name of RP:		Huddle Start Time:		Huddle End Time:
Risk Reports or Critical Events from Previous Shift:				
ex. which patients are AOB, elopement, CCOT following? Who are we most worried about and why? Next steps and cautions				
Census	#OR's	#ER ANB	Incoming	#D/C
Assessment Bay Patients				
Who has been in the Assessment Bays nearing / beyond 24 hrs? Plans for transfers, escalations?				
Patients at risk for falls (write in room numbers)				
Frequent Faller:				
Bed Alarm:				
Hi-Lo Bed - Needed:				
Infection Control Issues				
ex. Who need's ARO swabs? c.diff, airborne, droplet precautions				
High Risk Medications				
ex. Pyxis discrepancies, heparin gtts, insulin gtts, PCA, epidurals, cytotoxic meds (rooms that require additional precautions)				
Resources of Supplies/Equipment/Staffing				
ex. broken/ malfunctioning equipment, bariatric bed required, special airmattress required, need to order more supplies				
Other Safety Issues and Staff Announcements				
ex. two patients with similar names, escalation plans for high risk patients, scheduled training				