


Standard Work

Job Name	SAFETY HUDDLES	Objective: To improve patient safety by creating a culture/environment that is aware of and reports all safety concerns	Date: 9-Jan-18
			Owner: Critical Care

Process Steps	Freq	Visual Aid										
1	qshift	 <p>CRITICAL CARE SAFETY HUDDLE TOOL</p> <p>Date: _____ Unit: _____</p> <p>Time: 7am 7pm Other _____</p> <p>Name of RP: _____ Huddle Start Time: _____ Huddle End Time: _____</p> <p>Risk Reports or Critical Events from Previous Shift: Unplanned extubations, new admissions, transfers out to ensure CCOT is following</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 25%;">Census</th> <th style="width: 25%;">Total # of admits</th> <th style="width: 10%;">total # Discharges</th> <th style="width: 10%;">Final Census</th> <th style="width: 25%;">Staffing</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p style="text-align: center; background-color: #cccccc; margin-top: 10px;">Patients at risk (write in room numbers)</p> <p>Intubated Patients: _____</p> <p>Patients on Pressors: _____</p> <p>CRRT/IABP/TTVP: _____</p> <p>Goals of Care (Limitations, TGLN Cases): _____</p> <p>Fall Risk: _____</p> <p>Bed Alarm: _____</p> <p>VPS: _____</p> <p>Hi-Lo Bed - Needed: _____</p> <p style="text-align: center; background-color: #cccccc; margin-top: 10px;">Infection Control Issues</p> <p>Patients in precautions: Room number and type _____</p> <p style="text-align: center; background-color: #cccccc; margin-top: 10px;">Staffing/ next admission</p> <p>Write in scheduled admits, RN next to admit, and any assignment changes and ED admits when become aware of admit _____</p> <p style="text-align: center; background-color: #cccccc; margin-top: 10px;">Supplies and equipment</p> <p>ex. broken/ malfunctioning equipment, specialty bed needed, need to order more supplies _____</p> <p style="text-align: center; background-color: #cccccc; margin-top: 10px;">Other Safety Issues and Staff Announcements</p> <p>staff training, new staff on that require resource person, modified staff _____</p>	Census	Total # of admits	total # Discharges	Final Census	Staffing					
Census	Total # of admits		total # Discharges	Final Census	Staffing							
2	qshift and prn											
3	always											
4	qshift											
5	always											
6	if possible											
7	always											
8	always											
9	always											
RP												
10	always											
11	always											
12	prn											
13	prn											
14	anytime											
15	always											



Revision Date :	
Review Date:	